Work with a Pharmacist
A retailer must work with a pharmacist to develop store-specific written procedures for the receipt, handling, storage, inventory, sale, and disposal of California prescription drugs. A retailer can choose to employ a pharmacist on staff, or to contract with a consulting pharmacist on a quarterly basis to:

• Review, revise, and approve store-specific written operating procedures
• Ensure the retailer is following procedures and maintaining the required records

Employ at Least One Qualified Individual
California prescription drugs may only be sold by a qualified individual with the necessary training to understand prescriptions and product labels. A retailer must employ at least one qualified individual and must provide proof of the qualified individual’s credentials to CDFA. Before selling a California prescription drug, a qualified individual must:

• Verify the purchaser has a prescription
• Verify the prescription describes a use in accordance with the product label
• Verify that the sale date is within six (6) months of the prescription issue date
• Record the sale in the retailer’s drug sale log

Adhere to Enhanced Recordkeeping Requirements
A retailer must keep the following records for three (3) years for each sale of a California prescription drug:

• Purchaser name, address, signature
• Product name (drug or trade name)
• Route of administration
• Quantity and lot number
• Qualified individual name
• Date of sale
• Unique transaction number
• Copy of the prescription
• Indication that the drug sold is a California prescription drug
• Species (recommended)
• Purchaser email (recommended)